



MUNICIPALITY OF ANCHORAGE

Assembly Memorandum

No. AM 584-2024

Meeting Date: July 19, 2024

1 **FROM: MAYOR**

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3 **SUBJECT: AMENDMENT NO. 4 WITH HENNING, INC. (HENNING) FOR**
4 **CONGREGATE SHELTERING OPERATIONAL SERVICES FOR**
5 **THE MUNICIPALITY OF ANCHORAGE (MOA) ANCHORAGE**
6 **HEALTH DEPARTMENT (AHD) (NOT TO EXCEED (NTE)**
7 **\$1,033,600.00)**
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9 AHD requests approval of Amendment No. 4 to Contract 2023003055 with
10 Henning for continued Congregate Shelter Services, to extend the period of
11 performance through October 15, 2024 and increase the total NTE amount to
12 \$4,240,640.00.

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14 The Contract was executed on October 18, 2023, with a NTE amount of
15 \$2,138,400.00 and a period of performance through April 30, 2024, with two one-
16 month options to extend. The award was a result of a competitively-solicited
17 Invitation To Bid (ITB), and was approved via AM 787-2023, on October 12,
18 2023.

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20 Amendment No. 1 adjusted administrative provisions of the Contract.

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22 Amendment 2 was approved via AM 290-2024, on April 9, 2024, and increased
23 the Contract NTE amount by \$647,040.00, for a new NTE amount of
24 \$2,785,440.00.

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26 Amendment 3 was approved via AM 545-2024, on June 25, 2024, and increased
27 the Contract NTE amount by \$421,600.00, for a new NTE amount of
28 \$3,207,040.00, and extended the Contract through July 31, 2024.

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30 Proposed Amendment No. 4 will increase the Contract NTE by \$1,033,600.00,
31 for a new NTE amount of \$4,240,640.00, and extend the period of performance
32 through October 15, 2024. This extension will allow for time to conduct a formal
33 Request For Proposals (RFP) to competitively identify a shelter operator for
34 services beginning after October 15, 2024.

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36 Based on the above information, it is recommended that the Assembly approve
37 Amendment No. 4 to increase the NTE amount of the Contract to \$4,240,640.00
38 and extend the period of performance through October 15, 2024.

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40 Prepared by: The Anchorage Health Department
41 Reviewed by: Ryan Marquis, Principal Buyer, Purchasing

1 Recommended by: Kimberly Rash, Acting Director, AHD
2 Approved by: Chris Hunter, Acting Purchasing Director
3 Fund Concurrence: Alden Thern, CFO
4 231900-244000-XXXXXXX-530380 \$1,033,600.00
5 (Subject to Appropriation of State of Alaska
6 Department of Commerce, Community, and
7 Economic Development Grant for Costs of Operating
8 a Low-Barrier Shelter on East 56th Avenue in
9 Anchorage)
10 (Subject to Receipt of Fully-Executed Grant
11 Agreement)
12 Concur: William D. Falsey, Acting Chief Administrative Officer
13 Concur: Kent Kohlhase, P.E., Municipal Manager
14 Respectfully submitted: Suzanne LaFrance, Mayor