

ALASKA PUBLIC MEDIA
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JOB DESCRIPTION

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| Title | State Government Reporter |
| Reports To | Managing Editor, Broadcast |
| FLSA Status | Exempt |
| Version | 1.0 |
| Revised | Sept. 1, 2023 |

Contract start: December 1st, 2023

Minimum salary will be based on \$26.00 per hour, contingent on funding.

Overview:

Alaska Public Media is looking for a State Government Reporter to cover politics in Juneau and statewide issues. This is an exciting opportunity for an ambitious, multi-platform journalist who will thrive in a fast-paced reporting environment during a pivotal moment for Alaska. Our ideal candidate has a strong record of writing with accuracy on tight deadlines and has the ability to move quickly between topics. You'll cover legislative meetings and budgets, but also dive beyond the agendas to help our readers and listeners better understand their state government and how lawmakers' decisions are impacting Alaskans.

This position will be based at least part time in Juneau, during the legislative session.

The State Government Reporter will join the collaborative and award-winning news team at Alaska Public Media, Anchorage's NPR and PBS station. We provide daily, statewide news programming to 26 partner stations across Alaska and oversee the collaborative statewide news network. The position will work closely with our partner stations to decide which stories to prioritize. Engagement work will also be an important element of this job.

Applicants will be expected to provide:

- A resume.
- A cover letter that addresses the candidate's professional level work experience as it relates to all required and preferred qualifications.

Essential duties and responsibilities:

- Report and produce accurate and precise stories for broadcast and digital on deadline, multiple times a week.
- Shoot photographs and capture audio for broadcast and digital, plus occasionally work with videographers to produce TV packages.
- Keep up with current events, and build and maintain sources to ensure accurate, thorough and timely coverage.
- Continually generate quality story ideas that go beyond basic news and delve deep into high stakes and engaging topics that will help determine the future of our region and state.
- Collaborate with other public radio stations in the state to decide focus areas for coverage
- Help implement engagement initiatives, such as the America Amplified elections project for 2024.
- Collaborate with other Alaska Public Media staff on various news and public affairs projects and initiatives.
- Work comfortably in a team-based environment.
- Meet deadlines, abide by AP style and uphold professional journalistic standards.
- Other duties as assigned.

Required qualifications:

- At least three years reporting experience.
- Ability to work in a team-based organization.
- Application of high journalistic standards and news judgment.

Preferred qualifications:

- Bachelor's degree.
- Skill in on-air radio and/or on-air TV reporting and audio production.
- Understanding of reporting (writing, photography, video) for online.
- Competency in broadcasting operations and editing (audio, video, photo) software.
- Familiarity with public radio and television news, and broadcast programming.

Employee expectations:

- Detail oriented with ability to manage multiple tasks.
- Flexible, adaptable and proven ability to work in a deadline-driven environment.

- Must be able to work various hours including nights, weekends and holidays.
- Must have access to reliable transportation, including during inclement weather.
- Must be able to use recorders, cameras, broadcast equipment and editing software.

Compensation:

This State Government Reporter position is contingent on grant funding from the Corporation for Public Broadcasting (CPB). This position would be funded for twenty-two months (December 1, 2023-September 30, 2025) through a grant made by the CPB. Alaska Public Media will endeavor to sustain the position after the CPB funding concludes.

The base salary for the State Government Reporter is set at a maximum of \$50K for the first ten months. A Cost of living allowance (COLA) and a merit increase can be added at the start of the last twelve months of the contract, beginning October 1, 2024. Alaska Public Media provides generous benefits, including paid health insurance, family leave, an employer match for 401K contributions.

Work environment:

The work environment characteristics described here are typical of an office environment and representative of those an employee encounters while performing the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.